



Minimum 30 Day Notice to Vacate

(If you are aware you are leaving more than 30 days before, you may submit this notice)

Today's Date _____

I, _____ do hereby give my 30 day notice to vacate the property located at _____ My final day at the property in which I will turn in keys to Jacksonville Realty Group, Inc. is _____. I do understand I am responsible for rents through the end of this notice or the end of my lease. I also understand that I need to leave my power and water on for 5 days after I leave for any inspections and repairs. I also understand, per my lease agreement, I am to have my house cleaned to include drip pans replaced, air filters replaced, carpets professionally cleaned and chimney swept if applicable with paid receipt turned in with my keys. Otherwise, all of these expenses, along with any damage(s) caused to the property by me or anyone who resided with me will be deducted from my security deposit.

Also, please be advised that North Carolina law allows the landlord a 30 day time period in which they are to send your security deposit refund to you along with a statement of deductions or 60 days if an interim letter is provided that we cannot finalize damages. Please provide below your forwarding address so this may be sent to you.

I understand that I am still responsible for any rent owed, NSF Fees, damages, cleaning fee or exterminating fees. I further understand the Jacksonville Realty Group has the right to show the property during working hours with reasonable notice and that they may use the keys to enter the property to show it even if no one is home.

Tenant Signature

Date

Forwarding Address: _____

Phone: _____

Please provide a phone number where the showings service can reach you. Failure to allow showings will cancel 30 day notice. An electronic keybox and sign will be placed on the property once this form is turned into the office.

For Office Use Only		
____ Tenant Checkout Letter	____ Update MLS	____ CSS
____ Owner Notification	____ Add to Active List	____ Website
____ Sign on Property	____ Keybox on Property	____ AppFolio Insp